

Chapter Progress Phases

Introductory Phase

- The group has been in contact with FIUAA and is learning more about the group/area
- Alumni and the FIUAA have agreed to move forward with the development of a new chapter network

Phase 1: Discovery

- The group submitted chapter petition form
- FIUAA has sent out survey to alumni in the particular area of interest
- Group has met at least once to discuss the future of the chapter and establish goals
- Leaders have become members of the Alumni Association

Phase 2: Entry

- The group has met at least twice
- Established Facebook and LinkedIn accounts
- Finalized leadership structure
- Turned in chapter year plan
- Utilizing chapter toolkit and actively submitting event forms, event recaps and other informational forms
- Held official kick-off event

Phase 3: Developing

- The chapter has selected their governing board or committee
- Finalized by-laws and one year goals based on fiscal year
- Scheduled regular meetings
- Planned and confirmed 4 events per year
- Nominated a representative to attend the annual Alumni Leadership Conference

Phase 4: Established

- The Alumni Association will present the established chapter with their official charter certificate
- A foundation account can be created for the group